

## Bank reconciliation – pro forma

Name of smaller authority: ASKHAM PARISH COUNCIL

County area (local councils and parish meetings only): CUMBRIA - EDEN DISTRICT

Financial year ending 31 March 2018

Prepared by Marion Drinkwater Clerk/ (Name and role)  
RFO

Date 11/04/18

Balance per bank statements as at 31 March 2018:

£                      £

5194.67

Petty cash float (if applicable)

0.00

5194.67

Less: any un-presented cheques at 31 March 2018

0.00

Add: any un-banked cash at 31 March 2018

0.00

Net balances as at 31 March 2018 (Box 8)

5194.67

**The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:**

### CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

1950.00

Add: Receipts in the year

7475.00

Less: Payments in the year

4230.43

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

5194.67

(See example for guidance if required)