

## Askham and Helton Parish Council

**Meeting:** Parish Council Meeting **Date:** Monday, 24<sup>th</sup> January 2022

**Venue:** Askham and District Community Centre

**Present:** Laura Harker (LH), Mary Westgarth (MW), Chris Whittaker (CW), Gary Calland (GC), John Banks (JB), Malcolm Holt (MH).

**Apologies:** Tom Lowther (TL)

**In Attendance:** Sandie Watson (Clerk/RFO), Neil Hughes (NH) CCC

**Members of Public:** 1

### Minutes

Item	Key Points/decisions	Action
01/01/52 Apologies	Cllr Lowther Family Commitments The Council resolved to accept the apologies received.	
02/01/53 Declarations of Interest	a. Register of Members Interests: Councillors are reminded of the need to update their Register of Interests. b. Personal Interests. None received. c. Prejudicial Interests. None received.	
03/01/54 Outcomes of actions/progress reports	Queen's Jubilee – Beacon. LH reported that Barton and Pooley Bridge Council are organising an event and are inviting parishioners from Askham and Helton, an invitation should be received shortly.	
04/01/55 Minutes	The minutes from the Parish Council Meeting on 7 <sup>th</sup> December 2021 were accepted as a true record and signed by the Chairman.	
05/01/56 Public Open Forum	NH reported there would be no precept raised by the shadow authority for the first 10 months. NH will contact LDNP to request a footpath to be opened between Askham and Helton. Helton defibrillator – a query was raised as to who is responsible for the defibrillator maintenance. GC offered to check the unit is in working order. SW to check for documents.	
06/01/57 Planning Applications:	<b>Applications:</b> 7/2021/3214 Hunter's Cottage, Helton CA10 2QA The Council resolved to support this application. T/2022/0001 Robin Cottage, Askham, CA10 2PF The Council resolved to support this application. <b>Pending Responses from LDNP</b> 7/2021/3157 Barn South of Helton Head, CA10 2QA T/2021/0146 Land Opposite Helton Inn, CA10 2QA T/2021/0150 The Old Inn, Helton, CA10 2QA <b>Decision Notices</b>	<b>SW to action</b>

	7/2021/3195 Polbeck Barn, Askham, CA10 2PG – LDNP: granted T/2021/0197 1 Old School, Askham, CA10 2PF – LDNP: granted	
07/01/58 Helton Green	Returned questionnaires have been collected. The majority of residents who responded would prefer less frequency of grass cutting with a preference of cut pathways to access areas i.e. to the bench and swing. Residents would also like to see more wildflowers. Following discussion, the Council resolved to not cut the grass until after June. Pathways and areas around the bench and swing will then be cut. An invitation will go into the local newsletter asking for volunteers to rake up the grass and manage the wildflowers. Any further decisions are deferred to the next meeting following response for volunteers in the newsletter. SW to put on the agenda for the next meeting.	MW & GC to action  SW to action
08/01/59 Askham Bridge	The Council resolved to request Highways to place an “unsuitable for long vehicles” sign at Askham bridge. SW to contact Highways. NH to seek approval from Lowther Parish Council.	NH & SW to action
09/01/60 Speeding through Helton	The Council has received concerns from residents regarding vehicles speeding through Helton. NH stated a review of speed limits will take place in spring and a letter should be sent supporting “a reduction in the speed limit” to Highways. Traffic calming to go on agenda for March. MW mentioned a gate to the bridleway near Beckfoot bridge has been removed following repairs to a damaged fence. NH to report to LDNP. A suggestion was received to move the existing “Helton” sign nearer to the village and include an additional sign “welcomes careful drivers” or “please drive slowly”.	SW to action  NH to action
10/01/61 Financial Report	The Clerk circulated the budget and bank reconciliation to the council before the meeting. The council reviewed and accepted the transactions and budget 2021/22 update. Bank balance £7,089.04.	SW to action
11/01/62 Budget	Following discussion, the council resolved to adopt the budget for 2022/23.	SW to action
12/01/63 Precept	The Council resolved to request £8,000 for 2022/23 precept. This increase is due to donations towards community services, the Community Centre and increasing operational costs.	SW to action
13/01/64 Payments of account	Clerks Wages and Expenses £532.08; HP Ink £6.66 were approved.	SW to action
14/01/65 Policy Update	The council resolved to adopt the following policies:- Appraisal Policy, Code of Conduct, Communications Policy, Complaints Procedure, Data Protection Policy, Data Breach Policy, Disciplinary Procedure, Grievance Procedure, Equal Opportunities Policy, Freedom of Information Policy, Publications Scheme, Press and Media Policy, Grant Policy, Health and Safety Policy, Record Management Policy, Retention of Documents Policy, Risk Management Policy, Sickness and Absence Policy, Standing Orders, Subject Access Request Policy, Training and Development Policy, Transparency Code, Website Accessibility Statement, Pensions Policy.	SW to action

15/01/66 Correspondence	LH reported that cars are being parked and driven over the village green in Askham. This is causing damage to the grass. The Council resolved to put an article in the local newsletter requesting residents to not drive/park on the village green.	<b>LH</b> to action
16/01/67 Items for agenda and dates of next meetings	<p>Tuesday, 29<sup>th</sup> March 2022          Helton Green – Grass cutting/management          Tuesday, 31<sup>st</sup> May 2022 Annual Parish Meeting followed by Annual Parish Council Meeting          SW Invite LDNP representative.          Tuesday, 26<sup>th</sup> July 2022          Tuesday, 27<sup>th</sup> September 2022          Tuesday, 29<sup>th</sup> November 2022          All meetings held at 7pm at Askham and District Community Centre.</p>	<b>SW</b> to action

Meeting closed 20.29pm

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