

## Askham and Helton Parish Council

**Meeting:** Parish Council Meeting **Date:** Tuesday, 29<sup>th</sup> March 2022

**Venue:** Askham and District Community Centre

**Present:** Laura Harker (LH), Mary Westgarth (MW), Chris Whittaker (CW), John Banks (JB), Malcolm Holt (MH).

**Apologies:** Tom Lowther (TL), Gary Calland (GC)

**In Attendance:** Sandie Watson (Clerk/RFO), Neil Hughes (NH) CCC

**Members of Public:** 0

### Minutes

Item	Key Points/decisions	Action
01/03/68 Apologies	Cllr Lowther, Work Commitments Cllr Calland, Holidays The Council resolved to accept the apologies received.	
02/03/69 Declarations of Interest	a. Register of Members Interests: Councillors are reminded of the need to update their Register of Interests. b. Personal Interests. None received. c. Prejudicial Interests. None received.	
03/03/70 Minutes	The minutes from the Parish Council Meeting on 24 <sup>th</sup> January 2022 were accepted as a true record and signed by the Chairman.	
04/03/71 Outcomes of actions/progress reports	<b>Flooding issue</b> – Reported to Highways. <b>Askham Bridge Signage</b> – Highways have agreed to install, works pending. Lowther Parish Council had no objection. <b>Speeding through Helton</b> – Cumbria County Council have been informed. An email to CCC from the council, supporting traffic calming has been sent by the Clerk. Awaiting decision following their assessment. Traffic calming to go on agenda for May. <b>Queen’s Jubilee</b> – Beacon at Heughscar Hill, Barton and Pooley Bridge Council are organising an event and have invited parishioners from Askham and Helton. Advertised in the newsletter MH to check. There are various activities taking place, organised by the village show committee.	SW SW/NH SW/NH MH
05/03/72 Public Open Forum	Cllr Hughes gave a report on issues affecting the parish and the Local Government Reorganisation. Green Croft Layby - no parking signs. Complaints have been received to Cumbria County Council regarding placement of “unofficial signs”. Cllr Harker reported that permission was previously agreed with Highways. An email will be sent to explain the situation. Cllr Whittaker will liaise with Lowther Estates regarding an update on the new parking signs proposal, the parking signage has already been removed at Askham Hall.	LH CW

	NH will contact LDNP to request a footpath to be opened between Askham and Helton. Helton defibrillator – Cllr Calland has checked the defibrillator and reported in good working order. SW found no documentation for the defibrillator.	NH
06/03/73 Planning Applications:	<b>6.1 Applications:</b> 7/2022/3025 Brook House, Askham CA10 2PG The Council resolved to have no objections to this application. T/2022/0046 Village Green, Helton The Council resolved to have no objections to this application. <b>6.2 Ratifications:</b> 7/2022/3010 Askham Hall, Askham, CA10 2PF The Council ratified the response to support this application 7/2022/3022 3 – 5 Park View, Askham CA10 2PB The Council ratified the response to have no objections. HN/22/01 Whitbysteads, Askham, CA10 2PG The Council ratified their response to have no objections. <b>6.3 Decision Notices</b> 7/2021/3214 Hunter’s Cottage, Helton CA10 2QA – LDNP: granted T/2022/0001 Robin Cottage, Askham, CA10 2PF - LDNP: granted <b>Pending Responses from LDNP</b> 7/2021/3157 Barn South of Helton Head, CA10 2QA T/2021/0146 Land Opposite Helton Inn, CA10 2QA T/2021/0150 The Old Inn, Helton, CA10 2QA	SW
07/03/74 Helton Green Grass Cutting and Management	Update received. The Council resolved to regularly cut the Green at Helton on 10 occasions (as in previous years) leaving a triangular area at the bottom of the Green (daffodil bank) for wildflower growth. This triangular area to be cut on two occasions in Spring after the daffodils have died off and Autumn. The Clerk to obtain tender quotes for Askham cutting of daffodil bank on two occasions, in May (before Queen’s Jubilee) and autumn. SW to put on the agenda for the next meeting.	SW
08/03/75 Bus Shelter	The Council resolved to paint the bus shelter. A group of volunteers to be organised Cllr Holt to put a request in the newsletter and obtain a quote for paint (estimated cost £100.00).	NH & SW
09/03/76 Askham Fell Cattlegrid	The Council has been informed that stones have been placed outside the bungalow next to Askham Fell cattlegrid. Cllr Holt and Cllr Whittaker to investigate and report back at the next meeting.	MH & CW
10/03/77 SLCC Membership	The Council resolved to accept the request from the Clerk to pay the Councils share of the membership subscription to the Society of Local Council Clerks. (Approximately £50).	SW
11/03/78 Financial Report	11.1 The Council resolved to pay: Clerks Wages and Expenses £532.08; HP Ink £6.66, Newsletter £64, Bedot Media £71.86, ICO £35 (resolved to pay by direct debit annually to reduce cost), Stationary £8.79, Hall Rental £10. 11.2 The Clerk circulated the budget and bank reconciliation to the council before the meeting. The council reviewed and accepted the transactions and budget 2021/22 update. Bank balance £6,086.28.	SW

	11.3 Resolved to authorise the Clerk to sign and make payments electronically on behalf of the council for future payments. Mandate to be sent to the bank.	
12/03/79 Policy Update	The council resolved to adopt the new Code of Conduct.	<b>SW</b>
13/03/80 Correspondence	LH to request new key for village hall. A Woodland Planting presentation by Lowther Estates has been organised for the Annual Parish Meeting.	<b>LH</b> <b>SW</b>
14/03/81 Items for agenda and dates of next meetings	Tuesday, 31 <sup>st</sup> May 2022 Annual Parish Meeting followed by Annual Parish Council Meeting Tuesday, 26 <sup>th</sup> July 2022 Tuesday, 27 <sup>th</sup> September 2022 Tuesday, 29 <sup>th</sup> November 2022 All meetings held at 7pm at Askham and District Community Centre.	<b>SW</b> to action

**Meeting closed 20.19pm**

DRAFT