# Askham and Helton Parish Council

c/o Rundale, Dufton, Appleby-in-Westmorland, Cumbria CA16 6DF

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**Parish Council Meeting**

**Thursday, 30th May 2024 at 7.30pm**

**Askham and District Community Centre**

# Agenda

1. Election of Chairman

To elect a Chairman for 2024/25. To sign Acceptance of Office Form

2. Election of Vice-Chairman

To elect a Vice-Chairman for 2024/25. To sign Acceptance of Office Form

3. Representation of Roles

Allocation of Councillors Responsibilities

4. Apologies

To receive apologies and approve reason for absence

5. Declarations of Interest

i. Register of Interests: Councillors are reminded of the need to update their Register of Interests

ii. To receive declarations by elected and co-opted members, of personal or prejudicial interests on items on this agenda

iii. To receive requests for dispensation on items on this agenda

6. Minutes

To authorise the Chairman to sign the minutes of the Council Meeting held on 28th March 2024.

7. Public Participation/Open Session (15 minutes allowed)

The Chairman will invite residents to make representations on any item on this agenda or bring matters to the attention of the Council for consideration for inclusion in a future agenda.

8. Outcomes of actions from the last meeting

To receive information about outcomes of actions from the last meeting not appearing elsewhere on the agenda and to agree further actions if necessary.

9. External Meetings, Unitary Council report, Councillor reports

To receive reports on issues relevant to the parish. Each councillor may raise any queries concerning meetings attended externally

10. King’s Portrait

To present the King’s portrait to the Community Hall

11. Insurance Renewal

To consider and approve the annual renewal

12. Potholes Askham Fell

To receive an update from Cllr Calland

13. Permissive Footpath from Tirril to Askham

To receive an update and discuss any further action.

14. D Day 80 Event 6th June 2024

To receive an update

15. Seat around the tree at bus stop

To consider replacement of bench due to war and tear

16. Planning Applications:

**T/2024/0057 Punch Bowl Inn, Askham, Penrith CA10 2PF**

Weeping Willow (Salix babylonica) – reduction by approximately 4 metres of the major branch growing to the south in the direction of the pub. This reduction would be to a clear branch union approximately 4 meters from the tip of the branch. **To Ratify No Objection.**

**7/2024/3022 Scalegate, Heltondale, Penrith, CA10 2QL**

Remove condition 2 (Local Occupancy) on planning permission 7/2006/3148 – Re-instatement of existing farmhouse and conversion of outbuildings into additional living accommodation. **To Ratify No Objection.**

**7/2024/3034 Townhead Farm, Askham, Penrith CA10 2PG**

Erection of covered yard structure. **No provision for consultation.**

**T/2024/0066 Prospect House, Helton, Penrith CA10 2QA**

Lawson Cyprus (1&3)– reduce by up to 4 metres; Scot’s Pine (2,5,6,7,8) – reduce by up to 4 metres; Cherry (4) – reduce by 2-3 metres; Larch (9,10) (9) removal of remaining trunk and (10) removal; Austrian Pine (11) – removal of overhanging branches. **To Ratify No Objection.**

**T/2024/0067. Firbank, Helton, Penrith CA10 2QA**

Removal of a Hawthorn Tree. **To Ratify No Objection.**

**7/2024/3050 Low Moss, Helton, Penrith, CA10 2QA**

Proposed alterations and extension – variation of condition 2 (plans) of planning permission 7/2023/3072 with the introduction of solar panels to west elevation, additional window to north elevation and substation of Westmorland slates for Welsh slates. **To Consider Response.**

**7/2024/3055 Land southeast of Holywell House, Helton, Penrith CA10 2QA**

Agricultural shed for the storage of crops and machinery. **No provision for consultation.**

**7/2023/3190 Lowther Castle and Gardens, Old Walled Garden, Lowther**

Construction of paths. **Pending response from LDNPA.**

**T/2024/0050 Castle Villa, Helton, CA10 2QA**

T1 Mature Lime – crown thin by a maximum of 30%. T2 – Mature Sycamore – crown thin by a maximum of 30%. T3 – Mature Redwood – crown thin by a maximum of 10%. T4 – Yew – crown reduce by 1 metre all around to improve shape. **No Objection.**

17. Financial Report

To receive an update on the finances of the Council

18. Audit of Accounts 2023/24

i To receive and note The Annual Internal Audit Report

ii To approve The Annual Governance Statement

iii To approve The Accounting Statements

iv To approve The Certificate of Exemption

v The Clerk to set the commencement date for the exercise of public rights

vi To appoint an Internal Auditor for 2024/25

vii To confirm bank signatories

viii To authorise direct debits and standing orders

19. Payments of Account

Clerk’s wages and expenses March & April, £636.48, CPSL £34.80, Insurance £367.65, SLCC £47.00, C Leece £40.00, Office Supplies £27.06, CALC £175.75.

20. Correspondence

To receive and discuss items of correspondence that has arrived by mail/email other than those appearing elsewhere on the agenda.

21. Items for the agenda, and dates of next meetings

Sandie Watson

Clerk and Responsible Financial Officer

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<https://www.askhamandhelton.co.uk/local-information/parish-council/>