**Askham and Helton Parish Council**

**Meeting:** Parish Council Meeting **Date:** Thursday, 27th July 2023

**Venue:** Askham and District Community Centre

**Present:** Laura Harker (LH), Malcolm Holt (MH), Mary Westgarth (MW)), Sophie Riches (SR)

**Apologies:** Gary Calland (GC), John Banks (JB), Chris Whittaker (CW), Neil Hughes, W&FC (NH)

**In Attendance:** Sandie Watson (Clerk/RFO)

**Members of Public:** 2

**Minutes**

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| 221.1  Apologies | GC & CW– work commitments. JB – ill. NH - holiday  Resolved that the apologies be accepted and the reasons recorded. |  |
| 222.2  Declarations of Interest | 1. Register of Members Interests: Councillors are reminded of the need to update their Register of Interests.  2. Personal/Prejudicial Interests. None received.  3. Dispensation Requests. None received. | **ALL** |
| 223.3  Minutes | Resolved that the minutes from the Parish Council Meeting on 11th May 2023 were accepted as a true record and signed by the Chairman. |  |
| 224.4  Outcomes of Actions of last meeting | **Bus Shelter**: Ceiling to paint – ongoing.  **Sink holes in the Village Green**: Lowther Estates have been notified and placed stone slabs over the holes. SW has not received a response to date. SW to resend.  **Bench on the Village Green.** Bench has been delivered. Permission to install and relocate (due to birds nesting on the branch above) the bench has been received from Lowther Estates.  An offer to install the bench and pay for materials has been received from a resident. The bench should be installed within two weeks. MH to update at the next meeting.  **Kendal Calling**. No further updates.  **Noticeboard.** MH has investigated and will make repairs.  **Emergency Plan** – SR reported the plan has been started and will report back at the next meeting. | **MH**  **MH&**  **SW**  **MH**  **SR** |
| 225.5  Public Participation/  Open Session | **Kendal Calling** - a suggestion was received from a member of the public, could the organisers make additional entrances to the site to help alleviate the cueing of cars through the village. It was reported that some people exited their cars and urinated outside gardens as they were queuing so long. All Councillors to monitor over the weekend, make notes about any problems and report back at the next meeting. LH suggested working in collaboration with neighbouring parishes to feedback to W&FC.  Lowther Bridge – discussion regarding warning signs being installed on the main roads to notify lorry drivers before they turn off onto the narrow roads. |  |
| 226.6  External Meetings | MW reported that she had attended the Clifton Parish Council School Transport Meeting. There are problems with traffic and parking at schools in Yanwath, Clifton, Morland, Plumpton. An assessment is being carried out and the next meeting is scheduled for the autumn. |  |
| 227.7  Planning Applications | **Applications:**  **7/2023/3096 Whitbysteads, Askham, Penrith CA10 2PG**  Proposed alterations and extension and conversion of part of the barn to create annex.  **Resolved – no objection.**  **7/2023/3065 3 Hilltop, Hilltop Farm, Askham, CA10 2PG**  Cattle store and implements shed.  **Ratified no objection. Granted.**  **7/2023/3072 Low Moss, Helton, Penrith CA10 2QA**  Proposed alterations and extension.  **Ratified no objection.** The Council had received objections from a local resident after the consultation date had expired. The Council advised them to contact the case officer at LDNPA with their comments.  **7/2023/3075 Lowside Cottage, Helton, Penrith CA10 2QA**  Erection of new double garage, removal of trees, new driveway and minor changes to front and rear facades.  **Ratified no objection.**  **Pending:**  **7/2023/3025 Land Southeast of Helton Head Farm, Helton, Penrith CA10 2QA**  Formation of replacement access. **Object.** The access is adequate for the barn’s current agricultural use and would be an unnecessary development.  **7/2023/3057 Whale View Cottage, Helton, Penrith CA10 2QA**  Proposed alterations to rear facing windows on garden room. **Ratified no objection. Granted.**  **7/2023/3066 Field No. 5860 Askham**  Erection of covered midden. The Council reviewed and acknowledged. Non consultation request. **Refused**  **7/2023/3067 Field No. 6175 near Askham**  Erection of covered midden. The Council reviewed and acknowledged. Non consultation request. **Refused.**  **Information:**  **Bridleway Closure (No.342017) Lowther Parish**  Works to re-deck the existing bridge. **Acknowledged.** | **SW** |
| 228.8  Askham Bridge | The Bridge has been damaged again by long vehicles crossing it. The Clerk invited Highways representative to attend the meeting to discuss but unfortunately they were unable to attend and responded with an email:- Highways are looking into the implementation of a length restriction on the bridge – bridge carriageway width is 5.5m – issue is usually with large vehicles turning on the tight corner, castle side, therefore length rather than width would appear to be the appropriate concern. Following discussion the Council would prefer signs on the A6 before or at Lowther turning. GC to contact local hauliers to gather opinions. SW to put on next agenda and invite Highways. | **GC & SW** |
| 229.9  Memorial Bench on the Village Green | An update was received from MH. Permission has been received from Lowther Estates for the bench to be moved however a gravel/hardcore pad would be preferable to concrete. An offer to install the bench has been received. The Council resolved to approve. |  |
| 230.10  Grass cutting at Helton Green | Following discussion the Council resolved to defer to the next meeting to allow further time to seek professional advice on maintaining wildflower areas. |  |
| 231.11  Financial Report | Resolved: The Clerk circulated the budget and bank reconciliation. Closing balance on 30 June is £10,528.00.  The Council reviewed and accepted the transactions and budget 2023/24 updates. The Annual Governance and Accountability Return 2022/23 has been received and acknowledged by the external auditor. |  |
| 232.12  Payments of Account | Resolved. The Council approved for payment:  Clerk’s wages/expenses £609.02, CPSL £34.80, Mower Fuel £59.00, Hall Hire £20.00. | **SW** |
| 233.13  Correspondence | Missing bin bags at Green Croft. The Council consider this resolved by replacement bags now being delivered to individual properties.  Suggest locations for additional bins in Askham Village - fell road.  Recycling Area for Askham to be considered by the Community Hall Committee.  Moss covering pavement outside the Community Hall. To inform W&FC. | **ALL**  **JB**  **SW** |
| 234.14  Items for agenda and dates of next meetings | Parish Council Meetings:  Thursday, 28th September 2023  Wildflower area at Helton Green. Kendal Calling feedback.  Thursday, 30th November 2023  All meetings held at 7.00pm at Askham and District Community Centre. | **SW** |

**Meeting closed 20.31pm**