**Askham and Helton Parish Council**

**Meeting:** Parish Council Meeting **Date:** Thursday, 30th November 2023

**Venue:** Askham and District Community Centre

**Present:** Laura Harker (LH), Malcolm Holt (MH), Gary Calland (GC), John Banks (JB), Chris Whittaker (CW), Sophie Riches (SR)

**Apologies:** Mary Westgarth (MW)

**In Attendance:** Sandie Watson (Clerk/RFO), Neil Hughes, W&FC (NH).

**Members of Public:** 0

**Minutes**

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| 255.1  Apologies | MW – unexpected family commitment  Resolved that the apologies be accepted and the reasons recorded. |  |
| 256.2  Declarations of Interest | 1. Register of Members Interests: Councillors are reminded of the need to update their Register of Interests.  2. Personal/Prejudicial Interests. None received.  3. Dispensation Requests. None received. | **ALL** |
| 257.3  Minutes | Resolved that the minutes from the Parish Council Meeting on 28th September 2023 were accepted as a true record and signed by the Chairman. |  |
| 258.4  Public Participation/  Open Session | No members of the public attended. |  |
| 259.5  Outcomes of Actions of last meeting | **Permissive footpath from Tirril to Askham**  Letter to landowners has been received for the Councils perusal. It outlines the two proposed route options. LH to write a letter to confirm the Councils support for the project. SW to put on January agenda.  **Speed Restriction through village**  CW has collated the residents responses for the speed consultation for 20mph for Askham. All were in support of the 20mph speed restriction through the village. Further consultation with W&FC is expected in January 2024.  **Bus Shelter**: Ceiling to paint – ongoing.  **Sink holes in the Village Green**: A letter has been received from a resident asking the Council to request a survey of the Greens and underground watercourses following concerns of potential sink holes.. SW to put on January agenda and email NH for support.  **Noticeboard.** MH has repaired the noticeboard. The costs for the repair was £149.15. The Council thank MH.  **Emergency Plan** – SR has drafted a plan and will circulate to the Council. | **SW**  **SW**  **MH**  **SW**  **SR** |
| 260.6  External Meetings | NH reported that the SITU mini bus had had a successful year.  Lowther Parish Council has invited Kendal Calling organisers to its next meeting in February. GC agreed to attend and report back to the Council. | **GC** |
| 261.7  W&FC Code of Conduct | The Council resolved to adopt the W&FC Code of Conduct. | **SW** |
| 262.8  Askham Bridge | Following research and discussion the Council resolved to not proceed with CCTV camera on Askham Bridge due to GDPR. It was suggested the Council write to Lowther Estates to request the boulders be moved back. SW to investigate. SW to ask for an update from Highways concerning the signs. | **SW** |
| 263.9  Planning Applications | **Applications:**  **7/2023/3139 1 Hill Top, Askham, Penrith CA10 2PG**  Proposed extension over existing garage. **Resolved to support.**  **To ratify response by Clerk under delegated powers:**  **T/2023/0135 Lingmell, Askham, Penrith CA10 2PG**  Remove 1 Cotoneaster tree. No objection. Ratified.  **7/2023/3149 Whale View Cottage, Helton, Cumbria CA10 2QA**  Proposed addition of rear facing rooflight and erection of outbuilding. No objection. Ratified.  **7/2023/3146 Hall Cottage and Little Hall Cottage, Askham, Penrith CA10 2PF**  Use of Hall Cottage and Little Hall Cottage as two separate dwellinghouses. Support. Ratified.  **Decisions:**  **7/2023/3072 Low Moss, Helton, Penrith CA10 2QA**  Proposed alterations and extension. No objection. Granted.  **7/2023/3092 Highfield House, Tirril, Penrith CA10 2LG**  To erect a reclaimed stable block for storage and to house animals. No objection. Granted.  **T/2023/0112 Holywell House, Helton, Penrith CA10 2QA**  Fell Conifer T1, prune Holly tree T2, prune Yew tree T3. No objection. Granted.  **7/2023/3075 Lowside Cottage, Helton, Penrith CA10 2QA**  Erection of new double garage, removal of trees, new driveway and minor changes to front and rear facades. No objection. Granted.  **7/2023/3025 Land Southeast of Helton Head Farm, Helton, Penrith CA10 2QA**  Formation of replacement access. **Object.** The access is adequate for the barn’s current agricultural use and would be an unnecessary development. **Withdrawn.** | **SW** |
| 264.10  Helton Pop Up Campsite | Rubbish has been removed. GC reported that LDNPA were investigating the site as it contravenes planning regulations. Further updates will be received in due course. |  |
| 265.11  Financial Report | Resolved: The Clerk circulated the budget and bank reconciliation. Closing balance on 30 October 2023 £5709.16.  The Council reviewed and accepted the transactions and budget 2023/24 updates. |  |
| 266.12  Payments of Account | Resolved. The Council approved for payment:  Clerk’s wages/expenses £609.02, CPSL £34.80, Mower Fuel £15.00, Noticeboard materials £149.15, Hall Hire £16.00. | **SW** |
| 267.13  Budget 2024/25 | Following discussion the Council resolved to accept the proposed draft budget. This will be confirmed at the meeting in January 2024. | **SW** |
| 268.14  Correspondence | Posts on grass at Whale View Cottage. These have been removed.  Orienteering at Helton Campsite. GC reported that an event is being organised and a proposal to park 75/100 cars at the Helton Campsite. The Council recommend the organiser ensure that adequate insurance cover is in place and that marshals are available to direct vehicles and pedestrians. GC to speak to organiser. | **GC** |
| 269.15  Items for agenda and dates of next meetings | Parish Council Meetings:  Thursday, 25th January 2024  Budget and Precept, Sink Holes on Village Green, Permissive Footpath  Thursday, 28th March 2024  Thursday, 30th May 2024  Thursday, 26th July 2024  Thursday, 26th September 2024  Thursday, 28th November 2024  All meetings held at 7.00pm at Askham and District Community Centre. | **SW** |

**Meeting closed 20.15pm**