

Askham and Helton Parish Council

c/o Rundale, Dufton, Appleby-in-Westmorland, Cumbria CA16 6DF

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Parish Council Meeting

Thursday, 25th September 2025 at 7.00pm
Askham and District Community Centre

Agenda

1. Apologies
To receive apologies and approve reason for absence
2. Declarations of Interest
 - i. Register of Interests: Councillors are reminded of the need to update their Register of Interests
 - ii. To receive declarations by elected and co-opted members, of personal or prejudicial interests on items on this agenda
 - iii. To receive requests for dispensation on items on this agenda
3. Minutes
To authorise the Chairman to sign the minutes of the Council Meeting held on 24th July 2025
4. Public Participation/Open Session (15 minutes allowed)
The Chairman will invite residents to make representations on any item on this agenda or bring matters to the attention of the Council for consideration for inclusion in a future agenda
5. Outcomes of actions from the last meeting
To receive information about outcomes of actions from the last meeting not appearing elsewhere on the agenda and to agree further actions if necessary
6. External Meetings, Unitary Council report, Councillor reports
To receive reports on issues relevant to the parish. Each councillor may raise any queries concerning meetings attended externally.
7. Planning Applications:
To consider response
Lake District National Park Notice Under Article 38 of Proposal for Local Development Order Granting Planning Permission to
 - a) Replace a septic tank or sewage treatment plant, serving up to three dwellings with a new sewage treatment plant, including the installation of associated pipes, cables, vents, ducts, manholes or kiosks, and any ancillary engineering operations.
 - b) Install additional equipment, designed to reduce phosphorus discharge, to an existing sewage treatment plant.

7/2025/3063 Askham Hall Farm CA10 2PF

Change of use of farm buildings and adjoining land to mixed agriculture and firewood processing and storage. No comment. **LDNPA considering.**

2025/0505/PACOU Shed at Highfield, Tirril CA10 2LG

Prior notification under schedule 2, part 3, class R, for change of use of an agricultural building to storage or distribution (use class B8). Under officer investigation.

7/2025/3054 Fellgate Farm, Helton, Penrith CA10 2QA

Installation of an air source heat pump at the back of the property. No objection. **Granted.**

7/2025/3045 (Listed Building Consent) Fellgate Farm, Helton, Penrith CA10 2QA

Installation of an air source heat pump at the back of the property. No objection. **Granted.**

T/2025/0127 Holywell House, Helton, Penrith CA10 2QA

Conifer Tree (T1) – fell to ground level

Conifer Tree (T4) – reduce height by up to 5m and trim x 2 lower branches

2 x Conifer trees (T5 & T6) – trim 3 x lower branches over the conservatory. **Granted**

7/2025/3021 Fellgate Farm, Helton, Penrith CA10 2QA

Internal alterations to create living accommodation within existing adjoining store at upper ground floor and to renovate existing store and workshop at lower ground floor. Remedial works to existing external envelope to stabilise and improve existing materials. New window to existing loft opening on front elevation, new window/door opening to existing barn door on rear elevation and 2no. new conservation rooflights to front elevation of main roof pitch. **LDNPA considering**

8. Fell Runner Bus Service

To consider donation request for £362.00

9. New Parish Council Website

To consider purchasing website domain and .gov email address/es

10. Sports and Organised Events in the Village/Parish

To consider response to comments received for other road users' safety during these events.

11. Footpath between Askham and Helton

To receive an update and consider any further action

12. Bus shelter

To consider erecting shelving and relocation of noticeboard

13. Financial Report

To receive an update on the finances of the Council

14. Payments of Account

Clerk's wages and expenses £656.74, HMRC £206.20, CPSL £37.80, Hall Rent £16.00, HP Ink £5.10.

15. Correspondence/Clerks Report

To receive and discuss items of correspondence that has arrived by mail/email other than those appearing elsewhere on the agenda.

16. Items for the agenda, and dates of next meetings

Meeting Part II

Public and Press are excluded from the meeting on agenda items below as they contain exempt information as defined in paragraph 3 of 12a of the Local Government Act 1972

17. Local Government Services Pay Agreement 2025/26

To resolve implementation of the salary changes from 1 April 2025



Sandie Watson CILCA

Clerk and Responsible Financial Officer